



# WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Karigari Bhavan, 4<sup>th</sup> & 5<sup>th</sup> Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

Memo no. WBSCTVESD/TED/2020-2021/1960

Dated : 01.12.2020

## Notice Inviting Tender (NIT)

**Subject :** “Seeking sealed Tender for Maintenance of Existing Landscaping Plantation, Indoor and Outdoor potted plants and cultivation of Organic Vegetable hedge at Karigori Bhavan , Newtown, Rajarhat. (For 6 Month) “

The Competent authority of the Council for the sake of brevity hereinafter referred to as WBSCT &VE&SD invites sealed quotations for Maintenance of Existing Landscaping Plantation, Indoor and Outdoor potted plants and cultivation of Organic Vegetable hedge at Karigari Bhawan, Newtown, Rajarhat.

In view of above bonafide & reputed bidders are hereby requested to submit tenders as per the specification . given as under:

### **Scope of Work:**

Maintenance of Existing Landscaping Plantation, Indoor and Outdoor potted plants and cultivation of Organic Vegetable hedge at Karigori Bhavan , Newtown, Rajarhat. Kolkata 700160 including Supply and all (Materials, Plants, Vegetable Seed) etc. all Complete. (For 6 Month)

### **Submission of Bid:**

Envelop for Technical Bid is to be submitted along with the Bid:

#### **A:**

- i) Valid Trade License
- ii) PAN Card of Company
- iii) Professional Tax Clearance Certificate
- iv) GST Registration Certificate.
- v) Credential of Similar Kind of Work

**B:** An EMD amounting Rs.5,000/- (Rupees Five Thousand Only) is to be submitted in form of Demand Draft favouring WBSCT & VE & SD payable at Kolkata.

Another envelop as “Financial Bid” shall contain the Financial Bids with the “Maintenance of Existing Landscaping Plantation, Indoor and Outdoor potted plants and cultivation of Organic Vegetable hedge work” as per Scope of Work mentioned in NIT inclusive all Charges etc.” No other charges will be borne by this Council.

Sealed Quotations with both envelops mentioned above should be submitted super-scribing “Bid for Maintenance of Existing Landscaping Plantation, Indoor and Outdoor potted plants and cultivation of Organic Vegetable hedge Work” as positively be placed in the Tender box located at 4th Floor WBSCT &VE&SD office . The bid should be addressed to the CAO. WBSCT&VE&SD at above mentioned address on or before 10/12/2020 at 4.00 p.m. This office shall not be responsible for any delay in postal transit. No bid shall be accepted after the due date and time. The notification is available at our Council’s website [www.webscte.co.in](http://www.webscte.co.in) which may be downloaded and submitted to this office.

The Council reserves the right to cancel any or all the tenders if so required without assigning any reason thereof.

Chief Administrative Officer,  
WBSCT&VE&SD

**Annexure- I**  
**APPLICATION FORM**

**To**

The Chief Administrative Officer,  
West Bengal State Council of Technical & Vocational Education & Skill Development.  
Karigori Bhavan, 4<sup>th</sup> Floor,  
Plot No. B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700 160

**Sub:-** Notice Inviting Tender for Garden Maintenance of Created Landscaping & Plantation Work  
at Karigari Bhawan, Newtown-Raiarhat

**Ref:-** N.I.T. No vide Memo no. .... dated \_\_\_\_\_

Sir,

Having examined the pre-qualification documents, I/we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ in the capacity of \_\_\_\_\_  
\_\_\_\_\_duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of Firms for Application and for completion of the contract documents is attached herewith.

We are interested in providing the personnel services mentioned in the Bill of Quantities.

We understand that:

(a) Tendering Authority can amend the scope & value of the contract bid under this project.

(b) Tendering Authority reserves the right to reject any/all applications without assigning any reason thereof.

RATES SHOULD BE QUOTED AS PER THE FOLLOWING TABLE (Grand Total of rate quoted should not exceed Rs. 5 Lakhs)

| Sl.No.        | Description   | No. of unit     | Unit | Rates Offered in Rupees | Total Amount in Rs. |
|---------------|---|-----------------|------|-------------------------|---------------------|
| 1.            | Cost of regular maintenance by watering, mowing of grass, grass cutting, removing of garbage, sweeping, pruning, hedge cutting forking of soil manuring raised of season flower in bed etc. Total Area = 3514.35 Sq.mt. | Month           | 6    |                         |                     |
| 2.            | Cost of Infilling of damaged greenery portion within entire landscaped area.  | Lump sum        |      |                         |                     |
| 3.            | Cost of special Maintenance of Existing Fruits Plants by watering, removing of grass, forking of soil, pruning & manuring etc complete.   | month           | 6    |                         |                     |
| 4.            | Cost of engaging necessary garden accessories e.g. bushes cutter, Petrol, secateurs, kodal, khurpi etc.   | Month           | 6    |                         |                     |
| 5.            | Cost of supply organic manure, insecticides, fungicides and growth hormones etc. including fuel charges for machines.   | Month           | 6    |                         |                     |
| 6.            | Cost of creation season flower bed including supply of plants and necessary arrangements complete on contact  | Times (Seasons) | 2    |                         |                     |
| 7.            | Cost of supply decorative potted plants including loading-unloading and carriage up to the site on contact.   | Nos.            | 100  |                         |                     |
| 8.            | Cost of supply 10" decorative ornamental pot for use of Indoor plants.  | Nos.            | 50   |                         |                     |
| 9.            | Cost of Supply of Decorative ornamental Plate for use of ornamental plants.   | Nos.            | 50   |                         |                     |
| 10.           | Cost of cleaning, painting Existing Earthen pot which are displaying of outside and inside of building. Approx over 400 No's Earthen potted plants  | Month           | 6    |                         |                     |
| 11.           | Cost of regular maintenance by watering, removing of grass, pruning, forking of soil and manuring of Existing potted plants etc all complied over 400 No's Earthen potted plants.                                       | Month           | 6    |                         |                     |
| 12.           | Cost of Hair charges of 107 mini Truck for carriage of garbage from working site to NKDA garbage staking Zone (as per requirement) including loading, unloading, Driver & oil etc all complete.                         | Month           | 6    |                         |                     |
| 13.           | Cost of supply PVC pipe for watering purpose etc. 8 bundle.   | Times           | 1    |                         |                     |
|               |   |                 |      | Total (Rs.)             |                     |
|               |   |                 |      | Add GST 18%             |                     |
|               |   |                 |      | Subtotal                |                     |
| RS in word: - |   |                 |      |                         |                     |

**Date :** \_\_\_\_\_

**Signature of applicant including title & capacity in which application is made.**